DRIFFIELD SHOW

WEDNESDAY 21ST JULY 2010

January 2010

Dear Sir/Madam

The 135th Annual **DRIFFIELD SHOW** 21st July 2010

Please find enclosed a Trade Stand Application Pack for the 2010 Driffield Show.

If you exhibited with us in 2009 and have the same requirements as previously, please complete the enclosed blue 'Trade Stand Invitation and Detail Confirmation' form. If you did not exhibit with us in 2009 or if you would like to make amendments to your application please complete the enclosed purple form.

All application forms must be accompanied with

- a completed pink *'Fire and General Risk Assessment Form'*, and
- an up to date copy of your *Public Liability Insurance*.

Stands requiring an electricity supply should complete, sign and return the NTL electricity request form which is also enclosed.

This year we are able to offer the hire of fire extinguishers from a partner company, H E Woolley at a very reasonable rate. The Health and Safety Executive has confirmed to us that they would like to see an extinguisher on every stand this year, please see the enclosed application form if you need to hire or purchase one for the day.

The closing date for applications is *28th February 2010*

If you have any queries or would like any further guidance please do not hesitate to contact the office.

Yours faithfully

Rachel Kendall

Trade Stand Secretary

Application Return Check list:

- Blue Application Form ***or*** a Purple Application Form
- Pink Fire and General Risk Assessment Form
- Public Liability Insurance
- Electricity request form (if applicable)
- Fire Extinguisher request form

Driffield AGRICULTURAL SOCIETY

www.driffieldshow.co.uk

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